

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW 24-2017

Being a By-law to provide for Fees Charged by the Corporation

WHEREAS the Corporation of the Township of McMurrich/Monteith charges various fees for licenses, permits and services offered by the Corporation;

AND WHEREAS Section 8 of the Municipal Act, S.O. 2001 (herein after referred to as the "Act"), provides that the powers of a municipality under the Act or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the Act provides that a municipality has the capacity, rights, power and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

AND WHEREAS Section 391 of the Act authorizes municipalities to impose fees or charges on persons;

- a) For services or activities provided or done by or on behalf of it;
- b) For costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) For the use of its property, including property under its control

AND WHEREAS Section 398 of the Act provides the Municipality with authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the Municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

NOW THEREFORE the Municipal Council of the Corporation of the Township of McMurrich/Monteith enacts as follows:

1. That the fees and charges as set out in Schedules "A" to "I" attached hereto and forming an integral part of this By-law are hereby established and adopted by the Council of the Township of McMurrich/Monteith.
2. That no request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in Schedules "A" to "I".
3. That in the event any part of this By-law is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law shall continue to operate and to be in force and effect.
4. That in the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.
5. That this by-law shall be known as the "Fees and Charges By-law".
6. That By-law 24-2017, be hereby repealed.
7. This By-law shall come into force and effect on May 1, 2017.

Read a first, second and third and final reading, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 4th day of July, 2017.

Joanne Griffiths – Reeve

Cheryl Marshall – Clerk-Treasurer

Township of McMurrich/Monteith
 SCHEDULE "A" – to BYLAW 24-2017

Corporate Services

Description	Cost
Sprucedale History Book	\$30.00
Certification of Documents	\$ 5.00
Commissioning of Documents	\$10.00
Faxes	\$1.25 for up to 4 pages
Photocopies	.25 per page
Colour Photocopies	.50 per page
Records Search	\$20.00 minimum (first 15 mins free)
Records Search – hourly rate	\$15.00 every 15 minutes
Official Plan – copy	\$30.00

Licensing

Lottery – Raffle	\$ 5.00
Nevada	\$ 5.00
Other	As allowed by AGCO
Trailer – annual renewal	\$600.00

Roads

Civic Address Blade with Post & Hardware	\$50.00
Replacement Sign or Replacement Post	\$25.00 each
Entrance Driveway Permit – Non Refundable	\$75.00
- Refundable	\$300.00

Township of McMurrich/Monteith
 SCHEDULE "B" – to BYLAW 24-2017
 Corporate Services – Treasury/Taxes

Description	Cost
Interest Charges – Overdue Accounts	1.25% per month
NSF Cheques	\$35.00
Tax Certificates	\$50.00 per roll #
Building/Zoning Compliance	\$75.00 per roll #
Fire Inspection	\$75.00 per roll #
<hr/>	
Sale of Land for Tax Arrears – Scale of Costs – Admin. Fees. Only (excludes legal fees and disbursements)	
<hr/>	
Up to time of delivery to Solicitor	\$500.00
Extension Agreement	\$250.00
Up to mailing first notice	\$150.00
Delivery of first notice	\$ 20.00
Preparation of Statutory Declaration	\$ 75.00
Mailing Final Notice, Per Notice	\$150.00
Preparation of Extension Agreement	\$250.00
Up to Registration of Cancellation Certificate	\$150.00
Publication of Advertisements	\$ 75.00
Opening of Tenders	\$250.00
Mailing Responses to Tender	\$ 25.00
Preparation of Deed	\$400.00
Payment into Court (Solicitor to Court)	\$300.00
Payment out of Court	\$500.00
Distribution of Proceeds of tax sale	\$250.00

Township of McMurrich/Monteith
 SCHEDULE "C" – to BYLAW 24-2017

Planning Fees

Description	Cost
Planning Committee Meetings –(held separate From Regular Council Meetings	\$ 350.00
Zoning By-Law Amendment – minor Admin Fee	\$1,500.00 Deposit \$ 800.00
Zoning By-Law Amendment – major Admin Fee	\$3,000.00 Deposit \$1,500.00
Minor Variance	\$500.00
Severance Applications (Consents)	\$300.00
Sub-division/Condo Applications Admin Fee	\$5,000.00 Deposit \$2,000
Official Plan Amendments Admin Fee	\$3,500.00 Deposit \$1,000.00
Official Plan & Zoning By-Law Amendment Admin Fee	\$5,000.00 Deposit \$1,500.00
Site Plan Agreements – minor Admin Fee	\$1,500.00 Deposit \$ 800.00
Site Plan Agreements – major portion refundable except a non-refundable admin fee of 5% of cost of site works to a max. fee of \$6,000.00	\$6,000.00 Deposit, unused
<p>*Any significant changes requiring a re-submission of the original application & supporting documents will be subject to a 50% increase to the initial administrative fee.</p> <p>**Where an approval under the <i>Planning Act</i> is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of submission of the application.</p>	
Shore Road Allowance/Road Applications	
Admin Fee	\$500.00
Minimum Deposit	\$3,000.00
Cost of Land	\$0.40 sq. ft

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

SCHEDULE “D” to By-law No. 24-2017

Permit Fees - \$12.00 per \$1000.00 of value of total Construction Costs

Example of Permit Fee Calculation:

1,000 square foot residence x \$75 per square foot = \$75,000 (value of construction)
 Divide by 1,000 to give the value per one thousand (75,000/1,000) = 75, multiple by \$12
 per 1,000 value of construction = 75 x 12 = **\$900 permit fee**

Classes of Permits		Description / Example	Cost
1.	A permit for the construction or addition of a building or structure within the meaning of the Act and the code and which use is intended for human habitation	Residential Single or first story	\$ 75.00 sq. ft.
		Upper stories or 1 ½ or 2 stories	\$ 75.00 sq ft.
2.	A permit for the construction of foundation/basements under existing buildings.	Residential Foundations/basements Under existing buildings	\$ 40.00 sq ft.
3.	A permit for the construction of a guest sleeping cabin without service.	Residential	\$ 200.00
4.	A permit for the construction of a guest sleeping cabin with services	Residential	\$ 75.00 sq ft.
5.	A permit for the construction of a garage, attached or detached	Garages/Boat House	\$ 40.00 sq ft.
6.	A permit for the construction or addition of a building or structure and which use is intended to compliment the main residential use	Storage Sheds Docks Fire Places Swimming Pools	\$40.00 sq ft.
7.	A permit to alter, repair, renovate or do a material alteration to a building or a structure within the meaning of the Act and the Code.	Minor Repairs	\$ 200.00
		Major Repairs – to be determined by C.B.O	
8.	A permit to demolish a building or structure or a material part thereof within the meaning of the Act and the Code.		\$ 150.00
9.	A permit to locate a building or structure within the meaning of the Act and the Code. Minimum permit fee	Residential 50% of class 1 Accessory permit fee	\$ 200.00
10.	A permit to change the use of existing building or structure even though no construction is proposed.	From Residential	\$ 200.00
11.	A permit for construction or addition of a farm building other than for human habitation.	Barn Drive Shed	\$40.00 sq. ft.
12.	A permit for the construction or addition of a building or structure within the meaning of the Act and the Code and which use in intended for commercial, industrial or institutional	Complete Structure	\$ 90.00 sq.ft.
		Shell only	\$ 65.00 sq. ft.

13.	A permit for plumbing installations, inside and outside, not included in a complete building package and would include but not be limited to additions and major repairs.	Minimum Permit Fee	\$ 200.00
14.	Renewal		\$ 200.00
15.	Re-inspection due to incomplete work or uncorrected deficiencies		\$ 100.00
16.	Minimum Permit Fee		\$ 200.00

Township of McMurrich/Monteith
SCHEDULE "E" -from BYLAW 24-2017

Dog License Fee

Description	Annual Fee
First Dog	\$10.00
Second Dog	+\$15.00 = \$25.00
Third Dog	+\$20.00 = \$45.00
Replacement dog tags	\$3.00
Kennel License	\$100.00
Each dog tag for kennel dogs	\$ 5.00
Replacement License	\$ 5.00
Dog Redemption Impound	\$ 35.00

See By-Law 29-2016 for Penalties

SCHEDULE "F" – from BYLAW to 24-2017

Cemetery Fees

Tariff of Rates

**For all Cemeteries under the ownership of the
Township of McMurrich/Monteith**

PLOTS

Adult Plot 3' x 10"	Care & Maintenance 40%	General Fund	Cost	Corner Posts	H.S.T. 13%	Total
Single Casket	\$240.00	\$360.00	\$600.00	*\$250.00 (4)	\$110.50	\$960.50
Child 3' x 5'	\$160.00	\$240.00	\$400.00	*\$250.00	\$ 84.50	\$734.50
**Cremated remains with casket Max: 3	\$120.00	\$180.00	\$300.00 for each urn	Marker must be purchased	\$39.00	\$339.00

*Fee for cornerstones includes installation

** Up to 3 cremated remains can be placed in with a casket.

Cremation 1 x 1 x 3 (min) 1.2 x 1 ½ x 3 (max urn size)	Care & Maintenance	General Fund	Cost	Corner Posts	H.S.T. 13%	Total
Single 2' x 4'	\$160.00	\$240.00	\$400.00	\$125.00 (2)	\$68.25	\$593.75

OPENING AND CLOSING (Collected by Funeral Home)

Opening & Closing	Cost	H.S.T. 13%	Total
Adult Grave	\$375.00		\$375.00
Cremation & Child	\$100.00		\$100.00

MARKER INSTALLATION

Marker	Care & Maintenance	H.S.T. 13%	Total
Flat Marker 173 square Inches or more	\$50.00	\$6.50	\$56.50
Pillow or Slant Slope Monument	\$100.00	\$13.00	\$113.00
Upright marker up to 4 Feet in height or width	\$100.00	\$13.00	\$113.00
Upright marker over 4 Feet in height or width	\$200.00	\$26.00	\$226.00

TRANSFER FEES

	Cost	H.S.T. 13%	Total
Transfer Fee (per plot)	\$40.00	\$5.20	\$45.20

COLUMBARIUM

*Niche	Care & Maintenance	General Fund	Wreath Plaque	Cost	H.S.T. 13%	Total
*Single	\$250.00	\$367.00	\$250.00	\$767.00	\$112.71	\$979.71

*Maximum Urn Size: 5 ½"W x 10"D x 10"H

*First Opening & Closing Cost of \$250.00 included in cost of purchasing Niche

** Second Cost of Opening & Closing Niche = \$250.00 + hst = \$282.50

*Fees changed on July 4, 2017 to reflect Cemetery Bylaw 13-2017.

Township of McMurrich/Monteith
SCHEDULE "G" - from BYLAW 24-2017

Tipping Fees – Landfill Site

Description	Cost
Tires (first 4 free – per person)	\$5.00 each
Car tires (on rims)	\$5.00 each
Truck Tires (on rims)	\$10.00 each
Tires larger than 19" (on rims)	\$15.00 each
Truck tires (1/2 ton or larger)	\$20.00 each
Large Appliances, Furniture,	\$6.00 each
Mattresses (any size)	\$25.00 each
Chairs & Loveseats	\$7.00 each
Fridges/Freezers (must have door removed)	\$35.00
Air Conditioners	\$35.00

Residential & Commercial Demolitions:

40 yard container	\$1,000.00
20 yard container	\$ 500.00
Tandem Truck	\$ 500.00

Non-burnable demolition materials (asphalt shingles/drywall) will be determined by the Disposal Site Attendant by the amount of materials ranging from \$25.00 - \$150.00

Fibreglass Boats	\$150.00
Truck Caps	\$ 50.00

Gate Cards:

Existing Card Transfer (1 per household)	free
First Gate Card: (new residents)	\$20.00
2 nd Card	\$50.00
Lost cards:	\$50.00
Broken cards:	free if pieces returned

Township of McMurrich/Monteith
 SCHEDULE "H" -to BYLAW 24-2017

Community Center

Description	Cost
Sunday – Friday Rental	\$ 50.00
Saturday rental	\$100.00
Additional Charge for Use of Kitchen	\$ 75.00
Cleaning Deposit	\$ 75.00 (separate cheque)
Lost Key to Community Center	\$ 50.00
Sound System deposit. Microphone can be rented for \$20.00 + \$20.00 damage deposit	\$75.00 for event & \$75.00
Rink surface (during summer mths – includes washrooms)	\$100.00 full day
(up to 4 hours)	\$ 50.00 half day

MMCAP

CD-Rom Burner (if CD bought from MMCAP)	\$2.00 each
CD-Rom Burner without purchasing CD	\$1.00 each
Black & White photocopy	.25 each
Colour Print (regular paper)	.50 each
(card stock)	\$1.00 each
(photo paper)	\$2.00 each
Digital Camera Loan (4 day maximum)	DONATION
Scanner Use (pictures, negatives or slides)	DONATION
Projector	DONATION
Lamination per sheet	\$1.50 each
Binding Machine Use	\$1.00 per spine

Township of McMurrich/Monteith
 SCHEDULE "I" -from BYLAW 24-2017

Fire Regulating

Penalties to be Imposed for contravention of regulations in McMurrich/Monteith Township By-law 3-2003 and By-law 3-2005 which is an amendment.

ITEM	SHORT FORM WORDING	PROVISION CREATING OR DEFINING OFFENCE	SET FINE
1	Set a fire out of doors in the restricted time	1.1	\$300.00
2	Start a fire outdoors without a valid fire permit	1.2	\$300.00
3	Fail to burn material limited to wood or wood by-products	1.3(a)	\$300.00
4	Fail to be in constant attendance during fire	1.3(e)	\$300.00
5	Ignite a fire or allow fire to remain burning in a time of high winds	4.1	\$300.00
6	Ignite a fire or allow fire to remain burning in a fire ban	4.2	\$300.00
7	Fail to ensure incinerator is an enclosed device of non-combustible materials	6.1(c)	\$300.00

Emergency Fire Fighting Service Charges:

- a. \$300.00 for each Fire Department vehicle attending for the first hour or part thereof;
- b. \$120.00 for each Fire Department vehicle attending for every additional half hour, or part thereof;
- c. \$300.00 for responding to a call where services are not required.

By-law 14-2017 states:

“That all unpaid penalties/fines that were imposed for contravention of regulations in McMurrich/Monteith Township By-law 14-2017 be collected in the manner of municipal taxes.”

Section 398(1) of the Act provides the Municipality with authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the Municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

Burn Permits:

- 6 Day Permit: \$2.00
- Full Seasonal Day Permit: \$50.00 (April 1 – October 31)
- Incinerator (Burn Barrel): \$50.00 (April 1 – October 31)